

Carlisle Tri Club Committee Meeting

Date: 13/03/2017

Venue: The Near Boot, Carlisle. 7pm

Attendees: Darren Wildey, Claire Allen, Georgie Lowry, Kathryn Osborne, Darren Ryan, Heather Rowe, Josh Waite, Brian Allen

Apologies: Kelly Crosbie, Peter Stockdale, Jen Moody.

Agenda Point	Discussion	
Minutes of last meeting agreed / actioned.	<p>The minutes of the previous meeting were agreed as a true record, they can now be uploaded to the website.</p> <p>Actions Outstanding: Kit design – GL has not had chance to contact kit suppliers to see who has the rights of the design. Any paper work with initial discussions with VO2 sportswear were with the previous kit officer and are not available. New kit officer DR will contact suppliers and try to source a new supplier. Discussion over the use of the club badge for people to have on their own kit, this will not be made available. Members should all be buying and racing in the same kit.</p> <p>First Aid – KO finalised a date of 8th April and a provider at a cost of £45 per person. While 6 coaches / committee members registered an interest prior to the event being finalised, only 2 have signed up. This will now be cancelled. The two coaches can be put through asports first aid course locally if they can source one.</p>	<p>PS to upload.</p> <p>DR to source and feedback.</p> <p>KO to cancel the event and notify the two individuals.</p>
Treasurers Report	<p>There have been no updates since the AGM 07/03/17. HR asked for some cheques to be provided for the duathlon Race Referee, venue hire and prizes from Chivers. GL has some outstanding kit money to pay in.</p>	
Coaches Report	<p>DW and Scott Nichol have their level One examination on 18/03/17. They will then formally join the coaching staff. KO is still waiting Level Two dates to be released.</p>	
AGM Feedback	<p>It was a positive evening, with many new members attending. The resignation and election of the executive committee was felt to be a bit rushed and did not allow prospective members to put themselves forward.</p> <p>For the AGM 2018, a job description will be drawn up and circulated ahead of the meeting. It was proposed that we break for pizza at this stage to allow those who may be interested to have an informal chat about the role and then stand. It was also discussed that committee members who are willing to restand should say this and those who would like to stand down do so in a more formal way instead of “I will carry on if no one else wants to do it” There are still two committee posts open so members are welcome to stand at any point in the year.</p>	<p>ALL</p>

<p>Duathlon Update</p>	<p>HR has been working hard behind the scenes with only 5 days to the event. To date there are 74 entries, more than started the 2016 event and online entry closes on Thursday. Craig Holliday is collecting the transition racking from Hexham this week. PS has 900 bottles of water which will cover all of our events in 2017. CA will do the results inputting with KC assisting, BA will print off a start list and assign race number and age groups to these. The race referee has all the paper work and is happy with the pre-event information. We still need 3 marshals for the event.</p>	
<p>Entry Central</p>	<p>The 2017-18 membership has been opened by HR. Currently HR is the only one who has full access to the Entry Central club platform, there are concerns that if anything were to happen to HR no one else can access the full site. In the past HR was told that only one person can be the lead organiser on Entry Central. It was felt that the Chairman should have full access and is the lead organiser, the Membership Secretary needs full permissions for membership so they can edit and open / close, Events Coordinator requires full control of the 3 events and the Social Secretary for the Festive Triathlon. The Secretary, Treasurer and Publicity Officer need to have the information on sign ups for all of the above and the weekly report, but no access to edit anything. Currently there is an option of which event members will marshal in the coming year, people select this but have no intention of volunteering; they can also put down a date in the past. A button will be added saying "I do not wish to volunteer", the membership secretary will take down the events as they happen.</p>	<p>HR to hand over to DW and give relevant permissions as detailed.</p>
<p>AOB</p>	<p>Further discussion was opened that membership is kept low as members are expected to volunteer for at least one event, membership could be increased by £5 per year with a discount given to those who do volunteer as they are given this after the event has taken place, this will need further discussion ahead of the 2018 AGM.</p> <p>Duties of current admin roles to be delegated ahead of the next meeting and duties more equally split.</p> <p>Cycle track at Harraby has gone to construction, this can be hired. Paul Frampton was due to attend this meeting to give details.</p> <p>Use of a sponsor logo to be added to a club tri-suit. BA to check BTF rules and feedback.</p>	<p>ALL</p> <p>ALL</p> <p>KO to update</p> <p>BA to check rules</p>
<p>Next Meeting</p>	<p>Monday 10th April 2017, 7pm. The Near Boot Pub, Carlisle.</p>	

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